

Down and Dirty 5km Obstacle Course – Committee Member: Heat Time Coordinator

Our strategic goals at the Alberta Cancer Foundation are focused on helping Albertans every step of the way. They include: prevention and early detection/screening; diagnosing cancer early, reducing its risk, improving the effectiveness of treatment and improving the care and quality of life for patients and families.

Fundraising events such as Down and Dirty 5km Obstacle Course is vital in helping the Foundation reach our goals of investing \$20 million dollars annually across the province.

This role would work closely with event organizer, Dr. Rob Deltombe, to organize racers and place them within a heat time and then notify the racer of their heat time.

Responsibilities:

Specifically this role would be responsible for:

- Coordinating 600-800 racers as they register within heat times available.
- Notifying racers of their heat time.
- Ensuring all team members are racing together.
- Coordinating updated registration reports from the Alberta Cancer Foundation.

Time commitment:

- Ongoing with busy times during early bird (April) and 2 months prior the race in August.

Skills:

To be successful in this position it is beneficial to have the following knowledge, skills and abilities:

- Organizational skills
- Computer skills
- Ability to work as part of a team
- Awareness of Alberta Cancer Foundation, its mission, vision and values

This volunteer role reports directly to:

- Dr. Rob Deltombe, volunteer event organizer for the Alberta Cancer Foundation

Following your contribution will be an informal dual feedback process where the Alberta Cancer Foundation and volunteer can determine if contribution to the event meets desired outcomes as outlined by event organizer.

Thank you for your interest in supporting the Alberta Cancer Foundation and for making life better for Albertans facing cancer.

